

**Friends of the Georgetown Animal Shelter
Board Meeting Minutes- Tuesday, October 6, 2020**

The President, Sharon Buford, called the meeting to order at 6:03 p.m. All in attendance except Kim Anderson and Susan Jelmini-Haynes. A quorum is present.

Secretary's Report:

March's meeting minutes could not be approved until this evening due to meeting cancellations.

Lynne made a motion to approve March's minutes as presented. The motion was seconded by Dianne and approved by the board.

Treasurer's Report:

JoAnna Green presented financial reports for September 2020. Our net income was \$923.25. The ending balance in our checking account was \$21,711.88. The ending balance in our savings account \$80,024.95. Our Facebook account had \$25.00. Our Vanguard made a few dollars since last report (see treasurer's attached balance sheets for specific account balances.). We made our first annual donation to the shelter to cover the cost of a part time vet. The board approved the report as presented.

Shelter Update:

April Haughey stated that a part time vet position has been approved and is just waiting for final approval on the pay grade by HR. She intended to post the position this month and hire in November. The 2019-2020 fiscal year was recently completed. The shelter had a live release of 92.4%. 1,384 animals were brought in this year. This was an increase over the previous year. This was surprising since the shelter has been operating on an appointment basis since March. 68 animals were transferred to rescues, 715 were adopted, and 337 were reunited with their owners. The staff has worked very hard and the shelter has not been overcrowded. Kennel space has been well maintained. There is a dog currently at the shelter (with inguinal hernia) in need of surgery. Fundraising over Facebook for contributions towards this vet bill was discussed. The board decided that April and Melissa will give more information to Nancy and a vote will be taken over email. Fresh Pet kitty litter has a program called Paw Points. This may be another fundraising opportunity similar to Amazon Smile and Randall's Good Neighbor programs which we currently participate in. April will pass along info to Sharon. The need to advertise more about Amazon Smile was discussed. This is important since Prime Day is close. Another fundraising opportunity, Strut Your Mutt, is being held October 24. It consists of pledges and walks. It is too late to participate this year, but we will research for next year. The shelter is still not accepting volunteers in the building due to the lobby only holding 8 people total. Morning dog walkers are currently allowed because there is no overlap with the public. Hoping to allow cat cleaning in November. No community outreach is scheduled at this time. April is considering individual events as they come up. Her priority is protecting shelter staff and volunteers. As things

stand today we won't be participating in Christmas Stroll. If that changes April will get with Sharon.

Committee Reports:

Fundraising:

April forwarded two fundraising opportunities (a Pampered Chef virtual party and an Etsy Jewelry event) to Sharon. For many reasons, including how they would be managed virtually and the location of the jewelry artist, both opportunities were declined. We appreciate April forwarding the opportunities to us. Sweet Pea's medical fundraiser was a HUGE success. Nancy is still working with Facebook to get a "permanent" donate button added to the Friends Facebook page. The board was very pleased with how easy it was to manage. Big thank you to Nancy and Joanna for organizing

Publicity/Communication:

The Georgetown Library has a display case available in August 2021. It was decided that we will plan our display at a later date.

Friends Website:

We have never received a final bill from website developer. We were given an estimate of between \$1,200 to \$1,500. Sharon is still trying to coordinate training on managing the site.

Membership/Volunteer Tracking lists:

Sharon reports that we have had 19 new memberships and accrued \$2340 in membership dues. Due to COVID-19 restrictions and shutdowns we haven't had a need to use their volunteer preferences.

Holiday Decorating:

Nothing to report

New Business:

It was decided that November's meeting will be a workshop format. The time will be used to discuss and decide on 2021 objectives and goals. This will help the organization transition to the new president (Diane Murray) and keep us focused. The goals will also give us a purpose and something to work towards. We will have to be creative due to uncertainty and constraints placed on us by COVID-19 restrictions. Board members should brainstorm ahead of time and email thoughts to the group.

November meeting will be postponed until November 10, 2020 due to election day.

Our new president (Diane Murray) will be taking over in 2021. The President Elect position will be vacant. It was discussed whether we should rethink having the president elect be a 2 year position (as stated in bylaws) since that requires a 4 year commitment by that person. Changing the President Elect position to Vice President in the future was also discussed. The timeline and language of bylaws was discussed. Members are encouraged to consider the Vice President/President Elect

position and nominate individuals by emailing the secretary. We will vote on the position during the November workshop.

Sharon will post the suggested changes to the bylaws through email. Changes will be voted on during the November workshop.

Meeting is adjourned at 7:25

Respectfully Submitted,

Elizabeth Hinds